

1.0. School Administration

1.A. General

1.A. SCHOOL BUILDING MAINTENANCE

Adopted: October 8, 2002

**Reviewed by Committee: September 26, 2006, November 24, 2015,
February 25, 2020**

Policy Reference: EL-1.6

School improvements will be discussed with the Director of Operations & Infrastructure and the Superintendent for inclusion on the Division budget, Capital D expenditures or for application to the Public Schools Finance Board for funding.

Custodial Service

Each school shall have adequate cleaning and maintenance personnel as indicated by the staff allocation formula, as approved in the annual divisional budget.

Maintenance and Control of Non-Instructional Materials

The Head Custodian, along with the Principal, will be responsible for the care of non-instructional supplies, furniture and equipment.

All caretaking equipment shall be kept in good and safe operational condition as stated in the custodial manual.